

APPLICATION FOR TRANSFER CERTIFICATE

Date: _____

To
The Principal
Shri O. P. Jindal Vidya Niketan, Samaghogha

Sub: Application for TC

Dear Sir,

Kindly issue me the TC as per the details given below:

Name of the student: _____ Class: _____ Sec: _____

Date of Birth :- _____ Admission No: _____

Father's Name: _____ E.code _____ Mother's Name: _____

Name of the school in which admission to be taken: _____

Reason for TC: _____ Contact No. _____

Regards,

Parents signature

Class Teacher

Principal

For Office use only

TC Details - Date of Application: _____ Date of Issue: _____ TC No.: _____ G R
No. _____

Fees Paid till _____ Term, marked _____ in software.

Remarks _____.

Verified By

Admin Officer